

# **GUIDELINES**

For

HOSTING

## **THE QUEEN SIRIKIT CUP ASIA – PACIFIC AMATEUR LADIES GOLF TEAM CHAMPIONSHIP**

“Where Legends Are Born”

Prepared by

The Queen Sirikit Cup Secretariat

c/o

THAILAND LADIES GOLF ASSOCIATION

(Updated January 2016)

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## **QUEEN SIRIKIT CUP SECRETARIAT**

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 518/3 Ploenchit Road, 4th Floor, Maneeya North Building, Bangkok 10330  
 Tel: +66 2255 7976 Fax: +66 2254 8176, 2255 7976  
 www.queensirikitcup.org Email: raesuwan@gmail.com, info@queensirikitcup.org

**Bank A/C:** Siam Commercial Bank Pcl., Ploenchit Branch, Saving Account No. 059-284490-2  
**A/C Name:** Mrs. Rae-Vadee T. Suwan **SWIFT Code:** SICOTHBK  
**Address:** 518/5 Ploenchit Road, Maneeya Center, Bangkok 10330, Thailand

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## **GUIDELINES FOR HOSTING COUNTRY AND PARTICIPATING COUNTRIES**

### **1) PREPARATION PROCEDURE**

#### **A. FOR THE HOST :**

1. The Host association is to confirm the dates & venue at the Captains' Meeting one year in advance.
2. Place the order for the replica of the Queen Sirikit Cup with the Secretariat. (The present cost of a replica is Baht 60,000.- or approx. US\$1,900.-) The original Queen Sirikit Cup is to be kept with the Secretariat.
3. Send out invitation letter and various forms with deadline to member countries at least 4 months in advance. The preliminary acceptance form is to be returned 3 months earlier to confirm team's participation to the host country, so that preliminary arrangements can be made. *(See sample forms in Appendix)*
4. The following general information should be sent out 2 months ahead to all member associations/unions :
  - 4.1 Timetable of events & Dress code
  - 4.2 Accommodation and transport facilities for overseas supporters. Invitation to participate in the Pre-Queen Sirikit Tournament and related functions is to be extended to 2 delegates from each country as guests. Additional supporters should be welcome to join in by subsidizing their own costs. *(See sample entry form)*
  - 4.3 Climate conditions - Time zone difference
  - 4.4 Meals and payment facilities at the golf club
  - 4.5 Complimentary city sightseeing arrangement
  - 4.6 Currency exchange rate, airport tax rate
  - 4.7 Special custom import restrictions *(if any)*
  - 4.8 Immigration/visa requirement – Host association should coordinate with the concerned authorities to provide speedy immigration procedure so that the teams are not held up too long on arrival at the airport.
  - 4.9 Type of electrical outlet/current
5. Special tournament logo should be created and used with the championship's slogan, "*Where Legends Are Born*". ***The Asia-Pacific Golf Confederation (APGC)'s logo is also to be displayed along with the Championship's logo.***

6. The following items are to be included in the official souvenir book and items 6.1-6.7 can be obtained through the Secretariat :
  - 6.1 H.M. Queen Sirikit's photo to be put up before other messages to comply with royal protocol.
  - 6.2 Rules & Conditions of the Championship
  - 6.3 Photos from last Championship
  - 6.4 Record of tournament results
  - 6.5 Photograph of the Cup
  - 6.6 Theme song of the "The Women's Spirit" & Acknowledgement for composer
  - 6.7 Updated Article on the Championship
  - 6.8 Hole-by-hole layout of the golf course
  - 6.9 Teams and players' biodata
  - 6.10 Acknowledgement for the R&A's contribution and logo.
7. The official slogan for the Championship "Where Legends Are Born"
8. Entry form is to be completed and returned 6 weeks before tournament dates, together with biodata of players' team captain and their photographs.
9. Travelling information form to be returned at least 2 weeks before tournament dates.
10. The Ambassadors of all participating teams should be invited to the Opening Ceremony, the Pre-Queen Sirikit Cup tournament and related functions.
11. Send out the List of Participating Teams and Players to all countries directly with a copy to the Secretariat, at least 2 weeks before the tournament.
12. As the R&A allocates annual subsidy to cover the teams' accommodation and such request is handled through the Secretariat, the host association is to provide its bank details to the Secretariat for the purpose. Two twin rooms are allocated to each participating team. Extra Room requirement is to be paid for by the respective team.
13. At the conclusion of the Championship a report on accommodation costs is to be made and 5% of its balance is to be contributed to the Secretariat's Fund, if there is any left.
14. An invitation is to be extended to the R&A's delegate to attend the Championship in acknowledgement of their support. The delegate will cover his own accommodation expenses.

#### **B. FOR PARTICIPATING COUNTRIES :**

1. Agenda for the Captains' Meeting is to be sent out 3-4 weeks in advance by the Secretariat. Additional topics can be submitted by the members or the host association/union.
2. Participating teams that find it difficult to meet the entry's deadline in submitting their players' biodata may send the photos of their potential players ahead and inform the host of the final players' selection when known.
3. Players should be prepared to bring small souvenirs for exchange with fellow players.
4. Teams are to present a team show at the Farewell Dinner.
5. Team captains are to exchange small souvenirs at the Team Captains' Meeting.
6. Team's memento is to be presented to the host association at the Farewell Dinner.
7. Team Captains should bring the annual subscription fee of US\$250 to the meeting for payment to the Secretariat.

## 2) **TOURNAMENT ORGANIZATION**

1. Make arrangements for the following :
  - 1.1 Provide practice balls and facilities to all teams. Set up practice schedule, if there is limited practice area.
  - 1.2 Set starting times for practice rounds.
  - 1.3 Storage of golf clubs to be arranged.
  - 1.4 Caddie assignment and caddie vests with the name of the team and player's name or code number on the vests. (*Caddie vests are available from the Secretariat*)
  - 1.5 Lockers to be assigned and player's name put up for identification
2. The length for the course should be between 6,000-6,200 yards long with the minimum course rating at 72, or slope rating of 120.
3. Pin positions sheet to be provided each day.
4. Sand bunkers around the greens should be attended to or rakes provided throughout the course.
5. Results after 9 holes to be posted.
6. Daily results sheet shall be distributed.
7. Final results shall be prepared and distributed to all teams, together with copies of the scorecards to be taken back by the team captains.
8. Mobile hand boards are to be provided for the leading 3 groups on the final round.
9. The main scoreboard should follow the sample format with the necessary headings.
10. Rules committee & marshals are to be stationed during play at certain spots on the course.
11. Crowd control measure should be planned if a large turnout is expected.
12. Official photographer is to be arranged to take group photo and action photos for future use.
13. Draws on the first 2 days are to be mixed among teams. Draws for the final round are to follow the Rules and Conditions of the Championship. (*See draw list sample in Appendix*)
14. Player's code is to be put in front of the name. The score is to be put after the name in the draw sheet.
15. Course markings and Local Rules to be clearly made.
16. The Starter should announce the player's name and her country to introduce golfers at the 1<sup>st</sup> Tee.
17. Board displays for the R&A at the 1<sup>st</sup> and 10<sup>th</sup> Tees.
18. Full results of the Championship are to be sent to The R&A for inclusion in the Womens' Amateur Golf Ranking.

## 3) **PRIZES** - to be arranged for the Team and Individual events.

1. Replica cup for the team winner plus 3 prizes for the players in the winning team.
2. Symbolic prize for the 1<sup>st</sup> team plus 3 prizes for the players.
3. Symbolic prize for the 2<sup>nd</sup> team plus 3 prizes for the players.
4. Individual prizes to include :
  - 4.1 Winner
  - 4.2 1<sup>st</sup> Runner-up
  - 4.3 2<sup>nd</sup> Runner-up

5. Daily prize for each round, preferably 3 different prizes in case the same player wins more than one prize.
6. Hole-in-One prize to be prepared for possible winner.
7. Memento of the Championship is to be given to all players and team captains.

*Note: Organizer should avoid giving prizes in large and heavy size to avoid unnecessary burden to winner on their travel restriction*

#### **4) ACCOMMODATION AND TRANSPORTATION**

1. Hospitality committee member should be assigned to look after the teams.
2. Players' information package, transport schedules, accommodation facilities, dress code, invitation to social functions and/or sightseeing, name tag, etc., are to be given to participants upon arrival.
3. Information on accommodation, transport and other facilities should be made known to overseas delegates as well as information for applicable costs for guest to join.
4. Complimentary airport transfer is to be provided only for 1 trip for each team of maximum 6 persons (3 players+captain+2 delegates). Additional requirement for transfer arrangement is to be at the team's expense, so that the burden is not placed on the host country.
5. Two twin rooms for **6 nights** are allocated to each team with the subsidy from The R&A. Extra bed and additional nights are at the team's own account.

#### **5) CEREMONIES AND FUNCTIONS**

1. Team Captains' Meeting - to be arranged on the 1<sup>st</sup> day in the afternoon after the official practice round. Table flags and stands of all member countries are to be put up at the table. The Secretariat will provide copies of last year's Minutes and the Agenda, update the Mailing addresses and compile the Financial statement of the Secretariat Fund to be presented at the meeting, as well as collect the Annual fee and issue the receipt.
2. A Team Captains' luncheon or dinner - is to be hosted before or after the meeting.
3. Rehearsal for the Opening Ceremony - is to be conducted after the Captains' Meeting. Flags and anthems to be checked to ensure correctness.
4. Pre-Queen Sirikit Cup Tournament - A social tournament is to be held prior to the Opening Ceremony for team captains, sponsors and guests. Inclusion of players is optional, depending on the allocation of practice round. Suggested format is along the line of a Pro-Am or a Stableford. Some prizes are to be arranged and given out at the Welcome Cocktails or Dinner.
5. Opening Ceremony - is to be conducted in the following order :
  - 5.1 Individual Team photo is to be taken before the Opening ceremony. Group photo is to be taken after the Opening ceremony.
  - 5.2 Teams to line up behind their country signboards.
  - 5.3 The theme song, "Women's Spirit" is to be played while the teams march in.
  - 5.4 M.C. to announce the team, captain's and players' names.
  - 5.5 Flag raising to the national anthems in alphabetical order with host country's last.
  - 5.6 Raising of the Queen Sirikit Cup and The R&A flags by the Tournament Director and the Host Association to the theme song of "The Womens' Spirit".
  - 5.7 Welcome speech by the Chairman of the Organizing Committee.

- 5.8 The handover of the original Queen Sirikit Cup by the foregoing year's host.
  - 5.9 Guest of Honour to declare opens the Championship and meets the teams. (*The theme song is to be played*)
  - 5.10 If a special show or exhibition is arranged, it can be presented before the teams march out.
  - 5.11 Teams to march out to the music, "The Womens' Spirit"
  - 5.12 Group photo is to be taken in front of the flag poles.
6. Welcome Function - to be arranged after the Opening Ceremony (*Cocktails or Dinner*).
7. Prize Presentation and Closing Ceremony - to follow the following format :
- 7.1 Teams to march in with their signboards and in team uniform
  - 7.2 Prize presentation to the winners
  - 7.3 Speech by the Champion Team Captain
  - 7.4 The next year's host is to make a thank-you speech on behalf of all teams and extend the invitation to the next tournament.
  - 7.5 All flags except the winning country to be lowered together to the theme song.
  - 7.6 The winner's flag and The R&A flag are to be lowered with the winner's national anthem by the Captain of the winning team and the host (*or the R&A's delegate*).
  - 7.7 The Queen Sirikit Cup flag is to be lowered with the theme song (*with singing*) by the Host Chairman and handed over to the Team Captain/President of the next host.
  - 7.8 Tournament to be declared closed
  - 7.9 Teams to march out
8. Farewell Dinner – should be held at the hotel where players are accommodated and include the following functions:-
- 8.1 Presentation of souvenirs to the host from the Team Captains
  - 8.2 Team performances and/or entertainment
  - 8.3 Group singing of the theme song by all players. Lyrics of the "The Women's Spirit" to be handed out
  - 8.4 Dress code should be informal for the players

## 6) Other Points of Interest

- 1. Suggestion on tipping of caddie to be made known at the Captains' meeting, or in the Advance information sheet.
- 2. Arrangement for First-Aid
- 3. Publicities to be made through :-
  - 3.1 Poster, banner, backdrop or board display to include the R&A and **APGC**
  - 3.2 The symbol of the Championship
  - 3.3 Tournament souvenir program and scorecard
- 4. A group photograph of each teams is to be taken before the Opening Ceremony.
- 5. National anthems of all participating countries in CDs to be checked for correctness.

6. National flags should be of the same size. Supply available from the Secretariat. If needed.
7. Conditions of Play for the Captains and Delegates' Competition should be clearly made out. Invitation to state the number of guests allowed. The cost for extra supporters is to be made known.
8. Team captains are allowed to give advice to players during the round, but must identify themselves before each round and wear the Captain's armband.
9. Name tags are to be prepared for participants to wear at functions.
10. Golf buggies are to be provided to all Team Captains during tournament days with the country marking on the window, or national flag display.
11. Hospitality committee should advise team members to obtain their local sim card and exchange local currency at the airport upon arrival for convenience.

**7) LIST OF ITEMS TO BE OBTAINED FROM THE SECRETARIAT**

1. Replica of the Queen Sirikit Cup
2. H.M. Queen Sirikit's photo
3. Rules and Conditions of the Championship (*updated version*)
4. Photo of the Cup
5. Photos of past Championship
6. Record of past tournament results
7. Lyrics of the theme song "Women's Spirit" and music in CD
8. Article on the history of the Cup
9. The Queen Sirikit Cup – tournament flag
10. The table flags
11. The national flags
12. Sample national anthems
13. Agenda for Team Captains' Meeting and Minutes
14. Caddie vests (***optional***)



**8) CHECK LIST FOR ORGANIZING COMMITTEE**

1. Confirm dates & venue to the Secretariat ☐
2. Place the order for the replica cup ☐
3. Send out invitation letter & entry forms ☐
4. Send out Advance Information ☐
5. Preparation of the official souvenir book ☐
6. Request the photo from the Secretariat ☐
7. Send out the list of teams & players to the Secretariat ☐
8. Prepare for extra copies of the past Minutes & Agenda for the Team Captains' Meeting ☐
9. Check on the table flags & national flags to be used ☐
10. Check on the national anthems and band rehearsal ☐
11. Prizes & memento preparation ☐
12. Check on the Queen Sirikit Cup flag ☐
13. Check on the theme song, "The Women's Spirit" (*music & CD*) ☐
14. Send out Timetable of Events ☐
15. First-Aid arrangement ☐
16. Arrange official photographer ☐
17. Assign Team Hospitality Committee ☐
18. Check on arrival details to meet teams ☐
19. Prepare name tags for committee and players ☐
20. Invitations to embassies / consulars ☐
21. Invitation to the R&A ☐

<b>Sample of Advance Information Topics</b>
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The .....th Queen Sirikit Cup – Asia-Pacific Amateur Ladies Golf Team Championship  
(Tournament dates and Venue)

**Advance Information**

The following information to be included :-

1. Entry Visa requirement (if known)
2. Climate
3. Accommodation and Electrical outlet type
4. Pre-Queen Sirikit Cup Tournament
5. Transportation
6. Caddies and Practice Facilities
7. Dress code
8. Airport Tax
9. Hotel's facilities and location
10. Sightseeing and details of interesting places to visit

<b>SAMPLE OF ACCEPTANCE FORM</b>
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**The \_\_\_\_th Queen Sirikit Cup  
Asia-Pacific Amateur Ladies Golf Team Championship  
(Tournament Dates)  
(Venue)**

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**ACCEPTANCE FORM**

To be returned by \_\_\_\_\_ (deadline date)

The Tournament Director,

(Address of tournament office in the host country)

Fax: \_\_\_\_\_

Name of the Association / Union : \_\_\_\_\_

shall / shall not send a team to participate in the \_\_\_\_th Queen Sirikit Cup – Asia-Pacific Amateur Ladies Golf Team Championship at \_\_\_\_\_ (venue) during \_\_\_\_\_ (tournament dates)

The Team Entry Form will be returned in due course.

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

Fax No : \_\_\_\_\_

Title : \_\_\_\_\_

<b>SAMPLE OF TEAM ENTRY FORM</b>
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**The \_\_\_\_th Queen Sirikit Cup**  
**Asia-Pacific Amateur Ladies Golf Team Championship**  
**(Tournament Dates)**  
**(Venue)**

**TEAM ENTRY FORM**

Name of the Association / Union : \_\_\_\_\_

Contact Address : \_\_\_\_\_

Fax No. : \_\_\_\_\_ Telephone : \_\_\_\_\_

E-mail : \_\_\_\_\_

Contact Official : \_\_\_\_\_ Title : \_\_\_\_\_

Team Captain : \_\_\_\_\_ H'cap \_\_\_\_\_

Team Members : \_\_\_\_\_ Representing country : \_\_\_\_\_

	<u>Name</u>	<u>Present Handicap</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____

We hereby certify that the players are amateur golfers under the Rules of Amateur Status of the Royal & Ancient Golf Club of St. Andrews.

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

Position : \_\_\_\_\_

The Entry Form is to be sent by \_\_\_\_\_ (deadline date) \_\_\_\_\_ at the latest with Players' Biodata Forms and photographs to ensure inclusion in the official souvenir book.

Return to : \_\_\_\_\_ (Tournament office of the host association) \_\_\_\_\_  
 \_\_\_\_\_ (Address) \_\_\_\_\_  
 \_\_\_\_\_ (Fax no.) \_\_\_\_\_

<b>SAMPLE OF PLAYER'S BIODATA FORM</b>
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**The \_\_\_\_th Queen Sirikit Cup  
Asia-Pacific Amateur Ladies Golf Team Championship  
(Tournament Dates – Venue)**

**PLAYER'S BIODATA FORM**

To be returned with the Team Entry Form by \_\_\_\_\_ (deadline date) to :

The Tournament Director,

(Address of tournament office in the host country)

Fax : \_\_\_\_\_

E-mail : \_\_\_\_\_

Name : \_\_\_\_\_ Handicap : \_\_\_\_\_

Date of birth : \_\_\_\_\_ Golf Club : \_\_\_\_\_

Team represented : \_\_\_\_\_ No. of years playing golf \_\_\_\_\_

List of past performances & participation :

<u>Event</u>	<u>Year</u>	<u>Placing</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Attach one color photograph
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Signature : \_\_\_\_\_

Date : \_\_\_\_\_

<b>SAMPLE OF TEAM CAPTAIN'S BIODATA FORM</b>
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**The \_\_\_\_th Queen Sirikit Cup**  
**Asia-Pacific Amateur Ladies Golf Team Championship**  
 (Tournament Dates-Venue)

**TEAM CAPTAIN'S BIODATA FORM**

To be returned with the Team Entry Form by \_\_\_\_\_ (deadline date) \_\_\_\_\_ to:

The Tournament Director,  
(Address of tournament office in the host country)

Fax : \_\_\_\_\_

Team Captain's Name : \_\_\_\_\_ H'cap \_\_\_\_\_

Position in the Association : \_\_\_\_\_

Team represented : \_\_\_\_\_

Attach 1 color  
photograph

Signature \_\_\_\_\_

Contact address : \_\_\_\_\_

\_\_\_\_\_

Tel. \_\_\_\_\_

Fax \_\_\_\_\_

E-mail : \_\_\_\_\_

<b>SAMPLE OF TRAVEL INFORMATION FORM</b>
--

**The \_\_\_\_th Queen Sirikit Cup**  
**Asia-Pacific Amateur Ladies Golf Team Championship**  
(Tournament Dates-Venue)

**TRAVEL INFORMATION FORM**

To be returned by \_\_\_\_\_ (deadline date) to:

The Tournament Director,

(Address of tournament office in the host country)

Fax : \_\_\_\_\_ E-mail : \_\_\_\_\_

Name of Team : \_\_\_\_\_ No. of persons : \_\_\_\_\_

Date of Arrival in (host country) : \_\_\_\_\_ Flight : \_\_\_\_\_ Time : \_\_\_\_\_

Date of Departure : \_\_\_\_\_ Flight : \_\_\_\_\_ Time : \_\_\_\_\_

Team members are requested to wear their uniform for identification purpose. The teams will be met and transport provided to the Official Hotel.

Name : \_\_\_\_\_ Association / Union

Contact address : \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax : \_\_\_\_\_

E-mail : \_\_\_\_\_

Signature : \_\_\_\_\_ Title : \_\_\_\_\_

Date : \_\_\_\_\_

**SAMPLE OF ENTRY FORM FOR PRE-QUEEN SIRIKIT CUP**

**The \_\_\_\_th Queen Sirikit Cup**  
**Asia-Pacific Amateur Ladies Golf Team Championship**

(Tournament Dates)

(Venue)

\_\_\_\_\_

**PRE-QUEEN SIRIKIT CUP GOLF TOURNAMENT**

(Tournament Dates)

**ENTRY FORM**

To be returned by \_\_\_\_\_ (deadline date) to :

The Tournament Director,

(Address of tournament office in the host country)

Fax : \_\_\_\_\_ E-mail : \_\_\_\_\_

Invitations are extended to the Team Captain and 2 delegates from each country to play in the Pre-Queen Sirikit Cup and participate in the related social functions.

The following persons will participate from :

\_\_\_\_\_

Team Captain : \_\_\_\_\_ H'cap \_\_\_\_\_

Delegates : 1. \_\_\_\_\_ H'cap \_\_\_\_\_

2. \_\_\_\_\_ H'cap \_\_\_\_\_

Other Supporters who are interested to play in the Pre-Queen Sirikit Cup Tournament and attend the related social functions are welcome by paying for the costs involved as follows :

1. Golf game + Lunch + Welcome Cocktails + Dinner = \_\_\_\_\_

2. Social functions only = \_\_\_\_\_

List of Supporters :

1. \_\_\_\_\_ H'cap \_\_\_\_\_ (For golf player)

2. \_\_\_\_\_ H'cap \_\_\_\_\_ (For golf Player)

Date : \_\_\_\_\_ Association / Union \_\_\_\_\_

Signature : \_\_\_\_\_ Title \_\_\_\_\_



<b>EXTRA DELEGATE &amp; SUPPORTER OF THE QUEEN SIRIKIT CUP</b> <b>JOINING FORM</b>
---

NAME : \_\_\_\_\_

CONTACT ADDRESS : \_\_\_\_\_

E-mail : \_\_\_\_\_

COUNTRY : \_\_\_\_\_

PHONE : \_\_\_\_\_ FAX : \_\_\_\_\_

JOINING FEE : \_\_\_\_\_ (FUNCTION ONLY)

JOINING FEE : \_\_\_\_\_ (FUNCTION &amp; VIP GOLF)

I ENCLOSE MY PAYMENT FOR : \_\_\_\_\_

<b>ACCOMMODATION REQUIREMENT</b>
----------------------------------

PLEASE RESERVE FOR MY OWN ACCOUNT \_\_\_\_\_ SINGLE/TWIN ROOM(S)

FOR \_\_\_\_\_ AND \_\_\_\_\_

FOR \_\_\_\_\_ NIGHT(S) FROM \_\_\_\_\_ TO \_\_\_\_\_

<b>TRAVEL DETAILS</b>
-----------------------

ARRIVAL DATE : \_\_\_\_\_ FLIGHT \_\_\_\_\_ TIME : \_\_\_\_\_

DEPARTURE DATE : \_\_\_\_\_ FLIGHT \_\_\_\_\_ TIME : \_\_\_\_\_

NAME of Hotel : \_\_\_\_\_

Contact address : \_\_\_\_\_

Telephones : \_\_\_\_\_ Fax : \_\_\_\_\_

Single Room rate : \_\_\_\_\_ Twin Room rate : \_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

TO BE SENT TO : The Organizing Committee,

\_\_\_\_\_

\_\_\_\_\_

<b>SAMPLE LETTER TO THE EMBASSIES</b>
---------------------------------------

H.E. the Ambassador of .....

.....  
 .....  
 .....  
 .....

Your Excellency,

**Re: Invitation to the ....th Queen Sirikit Cup – Asia-Pacific Amateur Ladies Golf Team  
 Championship at .....**

The ..... is hosting the ...th Queen Sirikit Cup - Asia-Pacific Amateur Golf Team  
 Championship at ..... during .....

This Asia-Pacific Golf Team Championship is held annually on a rotation basis among 13 member countries. This event will be the ..... occasion that ..... plays host to the Championship. The participating countries include national teams from Australia, New Zealand, Indonesia, Thailand, India, China, Hong Kong-China, Chinese Taipei, Philippines, Japan, Korea, Singapore and Malaysia. The Championship was originated in Thailand and H.M. Queen Sirikit graciously donated the challenge Cup in Her name for the champion team.

On behalf of the Organizing Committee I would like to invite you to join us at the various functions attached herewith. Your presence will help boost your national team's spirit and give us a great honour to welcome you.

Yours sincerely,

.....

President Chairman

<b>SAMPLE OF THE DRAW SHEET FORMAT FOR THE FIRST 2 DAYS</b>
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1 <sup>st</sup> Day	2 <sup>nd</sup> Day
New Zealand	Korea
Hong Kong - China	Chinese Taipei
China	Australia
Malaysia	Singapore
Korea	China
Philippines	Thailand
India	Indonesia
Japan	Philippines
Thailand	Japan
Singapore	Hong Kong - China
Australia	New Zealand
Chinese Taipei	India
Indonesia	Malaysia

SAMPLE OF SCORECARD FORMAT

OFFICIAL SCORE CARD  
Queen Sirikit Cup  
Hamilton Golf Club, April 7 - 9

Hole	1	2	3	4	5	6	7	8	9	OUT	10	11	12	13	14	15	16	17	18	IN	OUT	TOTAL
Par	4	4	3	5	4	4	4	4	5	37	5	4	4	4	3	4	4	4	3	35	37	72
Metres	320	319	143	411	281	334	275	255	445	2783	389	300	315	331	152	292	330	330	110	2549	2783	5332
Yards	352	351	157	452	309	367	303	281	490	3061	428	330	347	364	167	321	363	363	121	2804	3061	5865
Player																						

Player \_\_\_\_\_ Marker \_\_\_\_\_

Marker																						
--------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--



# SAMPLE OF SCOREBOARD FORMAT

QUEEN  
Sirikit  
CUP 2010

# Queen Sirikit Cup 2010

QUEEN  
Sirikit  
CUP 2010

Australia	RD 1	RD 2	RD 3	TOTAL
Ebony Heard	72	73	77	222
Stacy Keating	75	70	72	217
Justine Lee	73	71	72	216
TOTAL	145	141	144	430

China	RD 1	RD 2	RD 3	TOTAL
Li Jiayun	74	75	73	222
Luo Ying	76	69	75	220
Zhang Yuyang	76	73	73	222
TOTAL	150	142	146	438

Chinese Taipei	RD 1	RD 2	RD 3	TOTAL
Hsuan-Yu Yao	75	73	66	214
Yi-Chen Liu	76	73	74	223
Ke-Hui Hsu	80	76	70	226
TOTAL	151	146	136	433

Hong Kong	RD 1	RD 2	RD 3	TOTAL
Tiffany Chan	77	75	69	221
Stephanie Ho	76	75	80	231
Kitty Tam	77	82	80	239
TOTAL	153	150	149	452

India	RD 1	RD 2	RD 3	TOTAL
Vani Kapoor	79	76	77	232
Gurbani Singh	83	76	70	229
Shreya Ghei	80	80	77	237
TOTAL	159	152	147	458

Indonesia	RD 1	RD 2	RD 3	TOTAL
Juniah				
Retno Sudjasmin				
Marcella Pranovia				
TOTAL				

Japan	RD 1	RD 2	RD 3	TOTAL
Risa Iwachika	76	75	74	225
Fumika Kawagishi	77	79	78	234
Eri Joma	73	71	73	217
TOTAL	149	146	147	442

Korea	RD 1	RD 2	RD 3	TOTAL
Ji Hee Kim	71	73	73	217
Hyo Joo Kim	72	69	65	206
Jung Eun Han	71	75	71	217
TOTAL	142	142	136	420

Malaysia	RD 1	RD 2	RD 3	TOTAL
Aretha Pan Heng	80	85	77	242
Yong Mei Khuan	80	75	86	241
Nurul Binti Saparudin	80	78	82	240
TOTAL	160	153	159	472

New Zealand	RD 1	RD 2	RD 3	TOTAL
Cecilia Cho	72	71	75	218
Lydia Ko	76	70	70	216
Zoe Brake	69	80	80	229
TOTAL	141	141	145	427

Philippines	RD 1	RD 2	RD 3	TOTAL
Irina Paulin Gabasa	76	77	76	229
Love Lynn Mary Guioquio	78	74	73	225
Chihiro Ikeda	76	72	74	222
TOTAL	152	146	147	445

Singapore	RD 1	RD 2	RD 3	TOTAL
Joey Poh Swee Leng	72	81	75	228
Kok Jo Ee	75	81	75	231
Heng Su Ann	76	79	77	232
TOTAL	147	160	150	457

Thailand	RD 1	RD 2	RD 3	TOTAL
Jaruporn Na Ayutthaya	72	74	72	218
Thidapa Suwannapura	74	73	72	219
Yupaporn Kawinpakorn	70	73	72	215
TOTAL	142	146	144	432

## TEAM LEADERBOARD

	Korea	420
	New Zealand	427
	Australia	430
	Thailand	432
	Chinese Taipei	433
	China	438
	Japan	442
	Philippines	445
	Hong Kong	452
	Singapore	457
	India	458
	Malaysia	472

## INDIVIDUAL LEADERBOARD

Hyo Joo Kim	206
Hsuan-Yu Yao	214
Yupaporn Kawinpakorn	215
Justine Lee	216
Lydia Ko	216
Eri Joma	217
Ji Hee Kim	217
Jung Eun Han	217
Stacy Keating	217
Cecilia Cho	218
Jaruporn Na Ayutthaya	218
Thidapa Suwannapura	219
Luo Ying	220

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